

FORM NO.16  
[See Rule 31(1) (a)]

**Certificate under Section 203 of the Income-Tax Act, 1961 for tax deducted at source from Income chargeable under the head "Salaries"**

<u>Name and address of the Employer</u>		<u>Name and Designation of the employee</u>	
UNDER SECRETARY (GENERAL) TO GOVT. HARYANA		.....	
PAN NO		TAN NO. <b>RTKH01746D</b>	PAN NO.
Acknowledgment Nos. of all quarterly statements of TDS under sub-section (3) of section 200 as provided by TIN Facilitation Centre or NSDL web-site		Period	Assessment year
Quarter	Acknowledgement No.	From	To

**DETAILS OF SALARY PAID AND ANY OTHER INCOME AND TAX DEDUCTED**

1.	Gross Salary		
	(a) Salary as per provision contained in Sec.17(1)	Rs.....	
	(b) Value of perquisites u/s 17(2)(as per Form No.12BA, wherever applicable)	Rs.....	
	(c) Profits in lieu of salary under section 17(3) (as per Form No.12BA, wherever applicable)	Rs.....	
	(d) TOTAL		Rs.....
2.	Less: Allowance to the extent exempt under Section 10.	Rs.....	Rs.....
3.	Balance(1-2)		Rs.....
4.	Deductions:		
	(a) Entertainment Allowance	Rs.....	
	(b) Tax on Employment	Rs.....	
5.	Aggregate of 4 (a & b)		Rs.....
6.	Income chargeable under the head salaries(3-5)		Rs.....
7.	Add any other income reported by the employee		
	(a) Income/ Loss from House property	Rs.....	
	(b) Income from other sources	Rs.....	
	TOTAL (a+b)		Rs.....
8.	Gross total Income (6+7)		Rs.....
9.	Deductions under chapter VI-A		
(A)	Sections 80 C,80CCC & 80CCD	Gross amount	Deductible amount
	(a) GPF	Rs.....	Rs.....
	(b) GIS	Rs.....	Rs.....
	(c) PLI/LIC	Rs.....	Rs.....
	(d) PPF/UTI	Rs.....	Rs.....
	(e) NSC/NSC interest	Rs.....	Rs.....
	(f) Tuition fees	Rs.....	Rs.....
	(g) HBL repayment	Rs.....	Rs.....
	(h) Mutual Fund	Rs.....	Rs.....
	TOTAL	Rs.....	Rs.....

B)	Other Sections (e.g. 80E, 80G etc.)		
	Under Chapter VI-A	Gross amount	Deductible amount
	(a) Section	Rs.....	Rs.....
	(b) Section	Rs.....	Rs.....
	(c) Section	Rs.....	Rs.....
	(d) Section	Rs.....	Rs.....
10.	Aggregate of deductible amounts under Chapter VI-A		Rs.....
11.	Total Income (8-10)		Rs.....
12.	Tax on total income		Rs.....
13.	Surcharge		Rs.....
14.	Education Cess @ 3%		Rs.....
15.	Tax payable(12+13+14)		Rs.....
16.	Less Relief under section 89 (attach details)		Rs.....
17.	Tax Payable (15-16)		Rs.....
18.	Less: (a) Tax deducted at source u/s 192(1)		Rs.....
	(b) Tax paid by the employer on behalf of the employee u/s 192(1A) on prerequisites u/s 17(2)		Rs.....
19.	Tax payable / Refundable (17-18)		Rs.....

**DETAILS OF TAX DEDUCTED AND DEPOSITED INTO CENTRAL GOVT.ACCOUNT**

Amount(in Rupees)	Date of payment	Name of Bank & Branch Where tax deposited
	<del>As of every month</del>	<del>State Bank of India Treasury Branch, Chandigarh.</del>

I.....son of Shri.....  
working in the capacity of Drawing & Disbursing Officer do hereby certify that a sum of  
Rs.....(Rupees.....)  
has been deducted at source and paid to the credit of the Central Government. I further certify  
that the information given above is true and correct based on the books of account, documents  
and other available records.

Place.....  
Date.....

Signature of the person responsible  
for deduction of tax

Full Name.....  
Designation.....